

**CONSTITUTION AND BY-LAWS  
OF  
SUN CITY GRAND REPUBLICAN CLUB**

**ARTICLE!**

**NAME AND ORGANIZATION:**

The name of this club shall be Sun City Grand Republican Club. It is organized as a political, non-profit organization.

**ARTICLED**

**OBJECTIVES:**

The objectives of this organization shall be:

- A. The study and promotion of the objectives, ideals, and principles of the Republican Party in harmony with the local Legislative, District, County, State, and National organizations.
- B. To promote an informed electorate through political education.
- C. To increase the effectiveness of the Republican Party in the cause of good government.
- D. To foster active participation in the Republican Party.
- E. The Club will not sponsor, foster, or endorse any candidate in any Primary Election nor will it speak evil of any Republican candidate. During the General Election campaign, any donation, moneys, or material help, direct or indirect, will be by recommendation of the Executive Board and approval by the general membership.

## ARTICLE ID

### MEMBERSHIP AND GUESTS:

- A. Membership shall be limited to members with paid-up dues and who are interested in the objectives of the Republican Party.
- B. Nonmembers shall be extended guest privileges, either resident or nonresident, regardless of political party.
- C. Any member shall be suspended by reason of nonpayment of dues or conduct deemed by the Executive Board to be in violation of the principles and objectives of this Club. The Executive Board may reinstate such suspended members when it determines that the cause for suspension has been removed.

## ARTICLE IV

### DUES AND FEES:

- A. Dues shall be paid annually at the first meeting of the new calendar year and will be delinquent at the close of the second meeting.
- B. The Executive Board shall set the amount of the dues, subject to the approval of the membership?
- C. Admission fees for meetings may be charged at regular and special meetings at the discretion of the Executive board.

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<sup>1</sup>Exception is made for the first meeting and subsequent meetings during 2004 of the Suo Citv Grand Republican Club for the purpose to establish an appropriate level of financing to get the Club started. -  
ibid

## ARTICLE V

### OFFICERS:

- A. The officers shall consist of President, Vice President, Membership Vice President, Secretary, Treasurer, and three (3) Members-At-Large, each of whom shall be elected for a one year term.
- B. These officers and members-at-large shall be the Executive Board
- C. Each member of the Board shall have one vote.
- D. The Club's immediate Past President shall serve as an ex-officio member of the Executive Board with no vote except in the case of a tie.
- E. The President may appoint Advisory Board members. Such members need not be members of the Sun City Grand Republican Club, nor residents of Sun City Grand. The length of this service shall be at the discretion of the President. Advisory Board members shall not have a vote.
- F. Members of the Executive Board shall be members of Sun City Grand and shall serve without compensation.
- G. Any elected officer or appointed official of the Sun City Grand Republican Club shall resign said office upon formal announcement of their candidacy or upon their filing nomination petitions for any elective office except Precinct Committeeman, or upon their making any endorsement of a Republican candidate in a primary election, or other than a Presidential primary, that is contested by another Republican candidate. For purposes of this provision the term officer includes elected officials and appointed officials and endorsement includes the use of name or specifically advocates the election or defeat of only one or a subgroup of that primary's Republican candidates.

## ARTICLE VI

### NOMINATIONS:

- A. The Nominating Committee shall consist of five (5) members appointed by the Executive Board at the January meeting?
- B. The Nominating Committee shall submit one nominee for each office to the Executive Board at the February meeting.<sup>4</sup>
- C. Nominations may be made from the floor, following the report of the Nominating Committee..
- D. No name shall be proposed either by the Nominating Committee or from the floor of any member who has not consented to serve.
- E. A nominee must be a member in good standing.
- F. The President is limited to two consecutive terms.

## ARTICLE V D

### ELECTIONS:

- A. Officers and Members-At-Large shall be elected at the February meeting.<sup>5</sup>
- B. Installation of newly elected Officers and Members-at-Large shall be made immediately after their election and they shall preside at the next monthly meeting.

## ARTICLE VIII

### DUTIES OF OFFICERS:

#### A President

- 1. Shall preside at all Regular and Special meetings of the Club membership, and at all Regular and Special meetings of the Executive Board
- 2. Shall be an ex-officio member of all Standing Committees except the Nominating Committee.
- 3. Shall appoint the Chairmen of all Standing Committees except the Nominating Committee.
- 4. In the absence of the President at any meeting, the succession to the Chair at any meeting shall be made in the order enumerated in Article V.

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<sup>3</sup> Starting January 2006.

<sup>4</sup> Starting February 2006.

<sup>5</sup> Starting February 2006.

- B. Vice President
1. Shall serve as Chairman of the Publicity and Program Committee for all General and Special meetings of the membership.
  2. Shall be responsible for obtaining interesting and qualified speakers on national, state, and local issues.
  3. Shall encourage Republican office holders and other prominent Republicans to attend meetings and report on matters of interest to the Club.
- C. Membership Vice President
1. Shall act as the Chairman of the Membership Committee.
  2. Shall keep a record of all dues paying members.
  3. Shall present a dues statement to all members.
  4. Shall make provisions for collection of dues at meetings.
  5. Shall turn over all collected monies each month to the Treasurer, and keep a record of each transfer. The Treasurer after having received the money will sign this record. These records are to be kept by both officers for auditing purposes.
  6. Shall report in the *status* of paid-up membership at regular intervals.
  7. Shall encourage and recruit new members.
  8. Shall renew memberships upon payment of dues.
- D. Secretary
1. Shall keep a record of the business proceedings of the regular meetings and special meetings of the membership and the Executive Board.
  2. Shall keep a record of all written reports submitted by the committees.
  3. Shall conduct all correspondence.
  4. Shall keep a list of all officers, board members, and general membership. The membership record is to be provided by the Membership Vice-President.
  5. All records shall be retained for at least three (3) years.
- E. Treasurer
1. Shall be the Chairman of the Finance and Budget Committee.
  2. Shall receive from and give signed receipts to the Membership Vice-President for all monies received for memberships.
  3. Shall be custodian of all funds and keep a proper record of the same.
  4. Shall deposit all monies in the bank selected by the Executive Board.
  5. Withdrawals shall require the signature of the Treasurer or the President, or the Vice-President in the absence of the President. Withdrawals that exceed five hundred dollars (\$500.00) shall require two signatures.
  6. Shall retain all financial records for at least three (3) years.
  7. Any expenditures, except as provided for in the budget, must be voted for by the membership.

F. Executive Board

1. Shall transact all business that comes up between the regular meetings, hear committee reports, and make recommendations to the membership.
2. Shall create Standing and Special Committees.
3. Shall fill vacancies in any elected office for the remainder of the unexpired term, with the approval of a majority of the general membership attending a meeting scheduled for such a vote.
4. Any officer or Member-At-Large who is absent without reason for more than two consecutive meetings shall be replaced by the Executive Board with approval of the membership attending the meeting.

## ARTICLE IX

### STANDING COMMITTEES AND DUTIES:

A. Publicity and Program

1. Shall be responsible for establishing good working relations with the press and other news media.
2. Shall issue news releases concerning programs and other activities of the Club.
3. Shall generally inform the Executive Board and General Membership concerning progress in the field of public relations.

B. Finance and Budget

1. The Treasurer will be Chairman. /
2. Shall be responsible for the financial management of the Club.
3. Shall prepare an annual budget of estimated income and expenditures for the year and present it for approval of the Executive Board and General Membership at the April General Meeting each year.

C. Audit

1. Shall be composed of members, other than Officers of the club, who are experienced in accounting and auditing procedures.
2. Shall audit all financial books of the Club annually.
3. Shall report the results of its audit to the Executive Board and at the April General meeting each year.

## ARTICLE X

### MEETINGS:

Unless otherwise ordered by the membership or the Executive Board, the regular meeting shall be held monthly at such place and time as shall be designated by the Executive Board. Special meetings may be called by the President or by a majority of the Executive Board.

## ARTICLE XI

### QUORUM;

A quorum of the Executive Board shall consist of a majority of the Board. A quorum for a regular or special meeting shall be those members attending and entitled to vote.

## ARTICLE XII

### PARLIAMENTARY:

The rule contained in Robert's Rules of Order, revised edition, shall govern the Club in all cases to which they are applicable, and in which they are not inconsistent with the rules of order or by-laws of this club.

## ARTICLE XIII

### AMENDMENTS:

By-laws may be adopted, amended, or rescinded at any regular meeting by a vote of two-thirds (2/3) of those present and entitled to vote. A notice of this proposal is to be given at the previous meeting and by letter to all members prior to a vote on the proposal.

## ARTICLE XIV

### **ADOPTION:**

The foregoing Constitution and by-laws was adopted at a regular meeting of the Sun City Grand Republican Club held June 23,2004 in Surprise, Maricopa County, State of Arizona